

## WILSON TOWNSHIP BUILDING DEPARTMENT

I UNDERSTAND AND AGREE TO COMPLY WITH THE REQUIREMENTS OUTLINED BELOW AS A CONDITION OF OBTAINING A BUILDING PERMIT.

1. All work is to be done in compliance with the 2015 Michigan Residential Code or 2015 Michigan Building Code as applicable.
2. Window and door replacements, or new construction doors and windows **shall have a U-factor of .32 or less** to comply with the Michigan Energy Code.
3. 24-48 hour advanced notice required for most inspections.
4. It is your responsibility to call for marked inspections on the permit card.
5. Failure to contact the Building Department for a required inspection may result in removal of new work to perform inspections.
6. Permits are valid for one year from issue date providing work starts with-in six months of issuance.
7. Expired permits may be subject to additional fee's in order to obtain inspections and Certificate of Occupancy.
8. It is illegal to use or occupy any structure requiring a certificate of occupancy due to new construction or rehabilitation.

PRINT NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

OFFICE USE BELOW THIS LINE

\_\_\_\_\_

PERMIT NUMBER \_\_\_\_\_ DATE \_\_\_\_\_

INCLUDE THIS FORM WITH YOUR BUILDING PERMIT APPLICATION

**WILSON TOWNSHIP, MI – APPLICATION FOR PLAN REVIEW**

SEND COMPLETED APPLICATION, THREE SEALED SETS OF PRINTS, 3 COPIES OF SPECIFICATIONS AND  
PAYMENT TO DONALD GILMET, BUILDING OFFICIAL, 220 E. CRAPO STREET, ALPENA, MI 49707  
MAKE CHECKS PAYABLE TO : **WILSON TOWNSHIP**

**FACILITY INFORMATION:**

Facility name \_\_\_\_\_

Street Address \_\_\_\_\_

**BUILDING DATA:** GROSS FLOOR AREA \_\_\_\_\_ NEW \_\_\_\_\_ ADDITION \_\_\_\_\_ ALTERATION \_\_\_\_\_ REPAIR \_\_\_\_\_

**BUILDING CODE CLASSIFICATION:** USE GROUP(S) \_\_\_\_\_ CONSTR. TYPE \_\_\_\_\_ OCCUPANTS \_\_\_\_\_ FLOOR AREA \_\_\_\_\_ STORIES \_\_\_\_\_

FIRE SUPPRESSION \_\_\_\_\_ ENTIRE BUILDING \_\_\_\_\_ LIMITED AREA \_\_\_\_\_ NONE \_\_\_\_\_

PROJECT DESCRIPTION: \_\_\_\_\_

**PLAN REVIEW REQUEST:** BUILDING \_\_\_\_\_ BARRIER FREE \_\_\_\_\_ FOOTING/FOUNDATION \_\_\_\_\_ ENERGY \_\_\_\_\_ STRUCTURAL \_\_\_\_\_

ELECTRICAL \_\_\_\_\_ PLUMBING \_\_\_\_\_ HVAC \_\_\_\_\_ FIRE SUPPRESSION \_\_\_\_\_ FIRE ALARMS \_\_\_\_\_ OTHER \_\_\_\_\_

**BUILDING OWNER:**

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

**PROJECT ARCHITECT:**

COMPANY \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

NAME OF INDIVIDUAL \_\_\_\_\_ MICHIGAN LICENSE NUMBER \_\_\_\_\_

**APPLICANT:** (ALL CORRESPONDANCE WILL BE SENT TO THIS ADDRESS) NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Authority: 1972 PA 230

Compliance is voluntary

Penalty: Plans will not be reviewed

Confidential information on this application is protected under the Federal Privacy Act

For questions on completing this form contact : Donald H. Gilmet – 989-916-5108

Wilson Township Building Permit Application

RETURN TO: Don Gilmet  
220 E. Crapo Street Alpena, MI 49707  
Date \_\_\_\_\_

Permit Information

Permit Fee: \$ \_\_\_\_\_ Permit No. \_\_\_\_\_  
Plan Review Fee: \$ \_\_\_\_\_  
Total Fees: \$ \_\_\_\_\_

\* Make checks payable to: Wilson Township

Required Information:

Location of Structure (Address) \_\_\_\_\_

Between Crossroads \_\_\_\_\_

Property Tax I.D. # \_\_\_\_\_ Zoned: \_\_\_\_\_

Name of owner/Lessee: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_

Contractor Information

Name of Business: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

Builder's License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Federal Employer ID or  
Reason for Exemption \_\_\_\_\_

Worker's Comp Insurance or  
Reason for Exemption: \_\_\_\_\_

MESC Employer #  
or Reason for Exemption: \_\_\_\_\_

Architect or Engineer:

Name: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_

License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Type Of Improvement:

New Building \_\_\_ Addition \_\_\_ Remodel \_\_\_ Demolition \_\_\_

Porch \_\_\_ Deck \_\_\_ Manufactured Home \_\_\_ Year \_\_\_\_\_

Garage/Pole building \_\_\_ Other \_\_\_\_\_

**Proposed Use Of Building (Residential)**

One Family\_\_\_ Two of More Family\_\_\_ Number of Bedrooms\_\_\_ Bathrooms\_\_\_

Hotel, Motel

Number of units\_\_\_ Attached Garage\_\_\_ Detached Garage\_\_\_

Heated\_\_\_

Unheated\_\_\_

Electricity\_\_\_ Other\_\_\_\_\_

**Non-Residential**

Church-Religion Office, Bank, Professional Store, Mercantile\_\_\_

Industrial\_\_\_ Public Utility\_\_\_ Hospital, Institutional\_\_\_

Towers\_\_\_ Sign\_\_\_ Windmill\_\_\_ Other\_\_\_

Detailed description for proposed use of non-residential building\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated Cost Of Construction: \$\_\_\_\_\_

**Selected Characteristics Of Building**

**Type Of Foundation:**

Basement: Finished\_\_\_ Un-Fin Piers\_\_\_ Crawlspace\_\_\_ Block\_\_\_

Insulated Concrete Form Permanent Wood Foundation\_\_\_

Poured Concrete\_\_\_ Other:\_\_\_\_\_

**Type Of Framing**

Masonry, Wall Bearing\_ Wood Frame\_\_\_ Structural Steel\_\_\_

Reinforced Concrete\_\_\_ Other:\_\_\_\_\_

**Type of Heating Fuel**

Gas\_\_\_ Oil\_\_\_ Electricity\_\_\_ Wood\_\_\_ Other\_\_\_\_\_

**Type of Sewage Disposal**

Public\_ Septic System: Permit #\_\_\_\_\_

**Type of Water Supply**

Public\_\_\_ Private Well: Permit #\_\_\_\_\_

**Type Of Mechanical:**\_\_\_\_\_

Air Conditioning\_\_\_ Fire Suppression\_\_\_\_\_

**Dimensional Data**

Number of Stories\_\_\_ Floor Area Existing Alterati New

Basement \_\_\_\_\_

1st Floor \_\_\_\_\_

2nd and above \_\_\_\_\_

Total Area \_\_\_\_\_

Will There Be An Elevator? \_\_\_\_\_

Has "Barrier Free" Been Addressed? \_\_\_\_\_

**Demolitions**

Most Recent Use of Structure Being Eliminated? \_\_\_\_\_

\_\_\_\_\_  
**Land Fill Receipts Must Be Submitted Before Project Is Finalized.**

**Responsibility of Applicant**

- 1) Submitting All Requirements
- 2) Payment Of All Fees ( Including Special Inspections)
- 3) Calling For all Inspections, Including Final Occupancy
- 4) Obtaining Any Other Permits Required For This Project

Section 23a of the State Construction Code Act of 1972, Act, # 230 of the public acts of 1972 being section 125, 1523a of the Michigan compiled laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building of a residential structure. Violators of section 23a are subject to civil fines.

\_\_\_\_\_  
Signature of Owner Date

\_\_\_\_\_  
Signature of Contractor of Authorized Agent Date

# APPLICATION FOR PLUMBING PERMIT

	FEE	# ITEMS	TOTAL
1. Application Fee (non-refundable)	\$60.00	1	\$60.00
2. Mobile Home unit site	\$5.00/ea.		
3. Fixtures, floor drains, special drains, water connected appliances	\$5.00/ea.		
4. Stacks (soil, waste, vent and conductor)	\$3.00/ea.		
5. Sewage ejectors, sumps	\$5.00/ea		
6. Sub-soil drains	\$5.00/ea		
Water Services	7. Loss than 2"	\$5.00	
	8. 2" to 6"	\$25.00	
	9. Over 6"	\$50.00	
10. Connection bldg. drain-bldg. sewers	\$5.00		
Sewers (sanitary, storm or combined)	11. Less than 6"	\$5.00	
	12. 6" and Over	\$25.00	
13. Manholes, Catch Basins	\$5.00/ea		
Watering Distributing Pipe (system)			
14. 3/4" Water Distribution Pipe	\$5.00		
15. 1" Water Distribution Pipe	\$10.00		
16. 1-1/4" Water Distribution Pipe	\$15.00		
17. 1-1/2" Water Distribution Pipe	\$20.00		
18. 2" Water Distribution Pipe	\$25.00		
19. Over 2" Water Distribution Pipe	\$30.00		
20. Reduced pressure zone back-flow preventer	\$5.00/ea		
21. Special/Safety Insp. (includes cert. fee)	\$75.00		
22. Additional Inspection	\$50.00/ea		
23. Final Inspection	\$50.00	1	\$50.00

TOTAL FEES \_\_\_\_\_

Underground Inspection \_\_\_\_\_

Aboveground Inspection \_\_\_\_\_

Final \_\_\_\_\_

MAKE CHECKS PAYABLE TO: \_\_\_\_\_

**Bruce Tillinger**  
 Phone: 989-464-0985  
 Mon. - Thur. 8 - 9 a.m.  
 P. O. Box 173  
 Hillman, MI 49746

Townships of  
**Green • Long Rapids • Ossineke**  
**Sanborn • Wellington • Wilson**  
 Green Twp. ADD \$2.00

Date \_\_\_\_\_

### TYPE OF JOB

Single Family	<input type="checkbox"/> 1. New	<input type="checkbox"/> 2. Remodel	<input type="checkbox"/> 5. Sewer Only
Other	<input type="checkbox"/> 3. New	<input type="checkbox"/> 4. Remodel	<input type="checkbox"/> 6. Water Service Only
<input type="checkbox"/> 7. Special Inspection Only		<input type="checkbox"/> 8. Mobile Hm. Setup	<input type="checkbox"/> 9. Modular Hm. Setup

### JOB LOCATION

Name of Owner		
Street Address and Job Location (Street No. and Name)	City/Village	Township and Section

### CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor	<input type="checkbox"/> Homeowner Name (check Appropriate Box)	License Number	Expiration Date
Address (Street No. and Name)		City	State
		Zip Code	
Telephone Number	Social Security Number	Federal Employer ID Number (or reasons for exemption)	
Workers Compensation Insurance Carrier (or reasons for exemption)		MESC Employer Number (or reasons for exemption)	

### APPLICANT SIGNATURE

Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Licensee or Homeowner (homeowner must also sign affidavit below)	Date
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### HOMEOWNER AFFIDAVIT

I hereby certify the Plumbing work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the State Plumbing Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Plumbing Inspector. I will cooperate with the Plumbing Inspector and assume the responsibility to arrange for necessary inspections.

Signature of Homeowner	Date
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You are responsible for calling to schedule your inspection. Permit number, phone number, and instructions to access building are required. If your plumbing does not pass inspection, there is a \$50 reinspection fee.

# APPLICATION FOR MECHANICAL PERMIT

Townships of  
**Green • Long Rapids • Ossineke**  
**Sanborn • Wellington • Wilson**

**Bruce Tillinger**  
 Phone: 989-464-0985  
 Mon. - Thur. 8 - 9 a.m.  
 P. O. Box 173  
 Hillman, MI 49746

	FEE	# ITEMS	TOTAL
1. Application Fee (non-refundable)	\$60.00	1	\$60.00
2. Residential Heating System (includes duct and pipe)	\$50.00/ea.		
3. Gas/Oil Burning Equipment - New and/or Conversion Units	\$30.00		
4. Residential Boiler	\$30.00		
5. Water Heater	\$5.00		
6. Flue/Vent Damper	\$5.00		
7. Solid Fuel Equip. (includes chimney)	\$30.00		
8. Chimney, Factory built - installed separately	\$25.00		
9. Solar, set of 3 panels (includes piping)	\$20.00		
10. Gas Piping: each opening - new installation	\$5.00		
11. Residential A/C	\$30.00		
12. Heat Pumps: Complete Residential	\$30.00		
13. Bath and Kitchen exhaust	\$5.00		
Tanks:			
14. Aboveground	\$20.00		
15. Underground	\$25.00		
16. Humidifiers	\$10.00		
17. Piping -minimum \$25.00	\$ .05/ft.		
18. Duct -minimum \$25.00	\$ .10/ft.		
19. Heat Pumps; Commercial (pipe not included)	\$20.00		
Air Handlers/Heat Wheels			
20. Under 10,000 CFM	\$20.00		
21. Over 10,000 CFM	\$60.00		
22. Commercial Hoods	\$15.00		
23. Heat Recover Units/ V.A.V. Boxes/Unit Ventilators	\$10.00/ea		
24. Unit Heaters (Terminal Units)	\$15.00		
25. Fire Suppression/Protection -Minimum\$20.00	\$.75/per head		
26. Evaporator Coils	\$30.00		
27. Refrigeration (Split System)	\$30.00		
28. Chiller/Cooling Towers/Compressor	\$30.00/ea.		
29. Special/Safety Insp. (includes cert. fee)	\$75.00		
30. Additional Inspection	\$50.00		
31. Final Inspection	\$50.00	1	\$50.00

**TOTAL FEES**

Underground Inspection \_\_\_\_\_

Above Inspection \_\_\_\_\_

Final \_\_\_\_\_

MAKE CHECKS PAYABLE TO:

**TYPE OF JOB**

Single Family	<input type="checkbox"/> 1. New	<input type="checkbox"/> 2. Remodel	<input type="checkbox"/> 5. Special Inspection
Other	<input type="checkbox"/> 3. New	<input type="checkbox"/> 4. Remodel	<input type="checkbox"/> 6. Mobile Hm. Setup
			<input type="checkbox"/> 7. Modular Hm. Setup

Date \_\_\_\_\_

**JOB LOCATION**

Name of Owner _____		
Street Address and Job Location (Street No. and Name) _____	City/Village _____	Township and Section _____

**CONTRACTOR/HOMEOWNER INFORMATION**

<input type="checkbox"/> Contractor	<input type="checkbox"/> Homeowner Name (check Appropriate Box)	License Number _____	Expiration Date _____
Address (Street No. and Name) _____		City _____	State _____ Zip Code _____
Telephone Number _____	Social Security Number _____	Federal Employer ID Number (or reasons for exemption) _____	
Workers Compensation Insurance Carrier (or reasons for exemption) _____		MESC Employer Number (or reasons for exemption) _____	

**APPLICANT SIGNATURE**

Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Licensee or Homeowner (homeowner must also sign affidavit below) \_\_\_\_\_ Date \_\_\_\_\_

**HOMEOWNER AFFIDAVIT**

I hereby certify the Mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Signature of Homeowner \_\_\_\_\_ Date \_\_\_\_\_

You are responsible for calling to schedule your inspection. Permit number, phone number, and instructions to access building are required. If your mechanical does not pass inspection, there is a \$50 reinspection fee.

**THIS APPLICATION WILL BE THE PERMIT TO START WORK AFTER IT HAS BEEN REVIEWED AND SIGNED BY THE ELECTRICAL INSPECTOR**

Electrical Inspector: **Larry Wayne Gauthier (989) 724-6744**  
 P.O. Box 256  
 Harrisville, MI 48740-0256

**FEE SCHEDULE**

Date of Application \_\_\_\_\_ Permit # \_\_\_\_\_

Application for Electrical Permit  
 All items shall be completed

Type of JOB:                      **New**                      **Remodel**

Single Family Dwelling      \_\_\_\_\_                      \_\_\_\_\_

Other                                      \_\_\_\_\_                      \_\_\_\_\_

Service Only                              \_\_\_\_\_                      \_\_\_\_\_

**I. JOB LOCATION**

Name of Owner / Agent \_\_\_\_\_

Street Address & Job Location (Street No. and Name) \_\_\_\_\_

Checks payable to township \_\_\_\_\_

(Township)                                      (County)

**II. CONTRACTOR / HOMEOWNER INFORMATION**

Contractor       Homeowner Name (Check appropriate box)

Address (Street No. and Name) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_ Cell # \_\_\_\_\_

Workers Compensation Insurance Carrier (or reason for exemption) \_\_\_\_\_

Federal Employer ID Number (or reason for exemption) \_\_\_\_\_

MESC Employer Number (or reason for exemption) \_\_\_\_\_

State License Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Property Tax ID # \_\_\_\_\_

	PER UNIT	NO.	FEE
PERMIT BASE FEE - plus permit unit charge	40.00		
SERVICES: thru 200 AMP	10.00		
over 200 thru 600 AMP	15.00		
over 600 thru 800 AMP	20.00		
over 800 AMP	25.00		
CIRCUITS	5.00		
LIGHTING FIXTURES - PER 25 or less	4.00		
DISHWASHER, GARBAGE DISPOSAL AND RANGE HOOD	3.00		
FURNACE - UNIT HEATER	3.00		
ELEC. HEATING UNITS (BASEBOARD)	3.00		
POWER OUTLETS / WELLS (including ranges, dryers, etc.)	5.00		
SIGNS-PER CIRCUIT	5.00		
FEEDERS-BUS DUCTS, ETC. TRANSFER SWITCHES	6.00		
MOBILE HOME/MODULAR SITE	6.00		
RECREATIONAL VEHICLE PARK SITE	4.00		
KVA & HP - EACH UNIT UP TO 20 KVA or HP	6.00		
21 TO 50 KVA OR HP	10.00		
51 KVA OR HP AND OVER	12.00		
ADDITIONAL & REINSPECTION	30.00		
FINAL FEE	30.00		
SPECIAL INSPECTION FOR SALE OF PROPERTY	90.00		
ADMINISTRATIVE FEE	2.00		
<b>PAID</b>	<b>TOTAL</b>		

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not the granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating electrical work or the performance of the electrical work. This permit may be revoked if wrongfully issued to misinformation or improper application of the code.

**CONTRACTOR'S SIGNATURE**

Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523A of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the license requirements of this state relating to persons who are to perform work on a residential structure. Violators of Section 23A are subject to civil fees.

I hereby certify the electrical work described on this permit application shall be installed by myself in my own single family dwelling in which I am living or about to occupy. All work shall be installed in accordance with the National Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_