

Wilson Township Meeting Minutes
Regular Meeting
December 14, 2022

The meeting was called to order at 6:03 p.m. with the Pledge of Allegiance. Board members present include Dan Hibner, Melissa Werth, Mike Centala, and Cody Werth. Absent was Penny Szatkowski.

Motion was made by Cody Werth, supported by Mike Centala, to accept the November 9, 2022 regular meeting minutes. All in favor. Motion carried.

Public Comment

No public comment. Kevin Trelfa stated that someone is dumping tires on Hubbard Lake Road on the north side of Werth Road. Kevin stated that police were contacted and they made a report. The police did pass it on to the county to get the tires cleaned up. Kevin stated that the tires are still there. Dan Hibner stated that he will bring it to the Road Commission.

Assessor

Dan Hibner presented the Supervisor's Warrant and Assessor's Warrant for the Winter 2022 Tax Roll. Bulletin 17 of 2022 from the Michigan State Tax Commission was discussed which entails the Inflation Rate Multiplier for use in the 2023 capped value formula and the "Headlee" Millage Reduction Fraction (MRF) formula. Bulletin 19 of 2022 from the Michigan State Tax Commission was also discussed which entails Procedural Changes for the 2023 Assessment Year which includes Federal poverty guidelines used in the determination of poverty exemptions for 2023. Dan stated that the Board of Review Members are now mandated to receive training at least once every two years. Both of Wilson Township's Board of Review members took the training and passed. The township is looking for new Board of Review members if anyone is interested.

Dan Hibner presented the Resolution to Establish a Policy Regarding the Accessibility of the Assessor's Office to Taxpayers which was sent to the township by the Township Assessor, Allan Berg. The resolution was reviewed and discussed. A motion was made by Cody Werth, supported by Mike Centala, to adopt Resolution #22-02 entitled a Resolution to Establish a Policy Regarding the Accessibility of the Assessor's Office to Taxpayers. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Cody Werth – yes, Melissa Werth – yes. All in favor. Motion carried.

Dan Hibner presented the 2023 Resolution for Poverty Exemption. The resolution was reviewed and discussed. A motion was made by Cody Werth, supported by Mike Centala, to adopt the 2023 Resolution for Poverty Exemption. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Cody Werth – yes, Melissa Werth – yes. All in favor. Motion carried.

Dan Hibner presented the Contract for Assessing Services Between the Township of Wilson and Berg Assessing and Consulting Inc. The contract was reviewed and discussed. A motion was made by Cody Werth, supported by Mike Centala, to enter into the Contract for Assessing Services Between the Township of Wilson and Berg Assessing and Consulting Inc. Roll call vote:

Dan Hibner – yes, Mike Centala – yes, Cody Werth – yes, Melissa Werth – yes. All in favor.
Motion carried.

Planning Commission

No report. Next meeting will be held in January 2023.

Zoning Administrator

No report.

Building Department

Don Gilmet gave the Building Department report. He stated that he has issued 23 building permits so far this year. He continues to work with the Zoning Administrator to ensure customers know how to get their zoning permit approval prior to construction permitting, and to ensure they comply with zoning regulations.

Fire Department

Chief LaCross gave the fire department report. Chief stated that at the last fire department meeting outstanding volunteer awards were given to members of the fire department. They include Larry Krueger, Jake Trelfa, Hanna Trelfa, Matt Treinen, and Tairah Jasman. An Outstanding Volunteer Award and Medal of Valor was given to Chris Kinsey.

There were 22 runs last month.

Chief LaCross stated that he took the Tahoe to Dave's Auto because there was a short in the switch in the back door that kept switching the dome light on when the vehicle was driving down the road. Chief stated that Dave worked on it for an hour and a half and got it repaired. Dave did not charge anything for fixing it.

Chief LaCross stated that the minimum wage is being increased in January to \$10.10 per hour. A motion was made by Cody Werth, supported by Mike Centala, to adopt all hourly wages to the minimum wage of \$10.10 per hour beginning January 1, 2023. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Cody Werth – yes, Melissa Werth – yes. All in favor. Motion carried.

The R&R Fire Truck Repair bills were discussed. Chief will review the bills and get with R&R. He feels as though we were overcharged for some of the services that were provided by R&R recently.

Chief LaCross stated that there is a three-hour training/presentation on grant writing. He stated that Tairah Jasman has been working on some grant writing. Chief LaCross stated that he would like to ask for ½ day per diem for up to four people to attend the training/presentation. Discussion ensued. A motion was made by Cody Werth, supported by Mike Centala, to allow ½ day per diem for one person to attend the grant training/presentation. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Cody Werth – yes, Melissa Werth – yes. All in favor. Motion carried.

Chief LaCross stated that the Fire Department would like to bring back the Christmas training dinner. Discussion ensued. Chief stated that he will bring the request back to the January Board meeting.

Township Park

Kevin Trelfa gave report. He stated that he received the grant for the park. There are some guidelines to follow. The deadline for next year's grant application is May 1, 2023. Kevin stated that the committee will plan on applying for the grant again. Kevin stated that the park committee met and discussed projects. Concrete work and excavating work would be the number one priority. The committee will go back and revisit their quotes because of the time that has passed since the work was originally quoted. The park budget was discussed. Other grant options were discussed. The bathroom situation at the park was discussed. The drainage issue at the park was discussed. The permitting process was discussed.

Recycling Committee

No report.

Township Hall

Lisa Fluharty submitted the hall report. She stated that there was a ballast in the men's bathroom that needed to be replaced and there were also some tables that were broken. Lisa stated that the tables were inspected and they were not broken but that the brackets were out of place. Rick Fluharty will repair over Christmas break.

Correspondence

Dan Hibner stated that the township received the bill from the Alpena County Road Commission for the 2022 road projects. The roads that were included in the project were Zbytowski Road, Dege Road, Precour Road, Badder Road, and Schultz Road.

Dan Hibner stated that the administration fee for collecting taxes was discussed. The administration fee is to be used for the collection of property taxes.

Dan Hibner stated that he received an email from Nancy Bennett, Director of Grants and Community Services Division of the Michigan State Police that states that every county, township, city, and village as well as every state of Michigan Department is required to file an Asset Forfeiture Report online even if you have no forfeitures to report. Dan will complete that report.

Dan Hibner stated that there is a free live webinar provided by MTA regarding insight into millages. This will be held on Wednesday, January 11, 2023 at noon.

Dan Hibner stated that Allan Berg, the Township Assessor, sent out a questionnaire and the responses were reviewed.

Melissa Werth received an email from Intuit QuickBooks regarding the yearly fee renewal for 2023. The renewal fee is estimated to be around \$650.00 which is almost double as to what it was the prior year.

The Board received a letter from Alpena Public Schools regarding the collection of summer taxes. Every year APS sends a letter with a copy of a resolution that was adopted by the Board of Education that extends the offer to negotiate an agreement for reasonable expenses of collecting the district's summer tax levy. The township would be collecting the school taxes for free. In the past Wilson Township has not collected these taxes for the schools and will continue to not collect these taxes for the schools for the year 2023. Melissa Werth will notify Alpena Public Schools of the township's intention to not collect these taxes.

Melissa Werth received a letter from Lappan Agency along with a dividend check in the amount of \$302.85 for another WorkSafe year.

Unfinished Business

Dan Hibner stated that we need to renew the moratorium on the zoo for another six months until something is in place through the Planning Commission. A motion was made by Mike Centala, supported by Cody Werth, to continue the moratorium on the zoo for another six months. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Cody Werth – yes, Melissa Werth – yes. All in favor. Motion carried.

New Business

None.

Financial Report

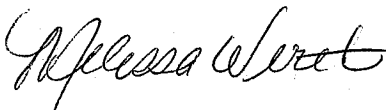
Dan Hibner gave the financial report. Discussion ensued. A motion was made by Cody Werth, supported by Mike Centala, to approve and accept the financial report. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Cody Werth – yes, Melissa Werth – yes. All in favor. Motion carried.

Pay Bills

Melissa Werth presented the bills to the Board. A motion was made by Cody Werth, supported by Mike Centala, to approve the payment of all bills except for the R&R Fire Truck Repair Invoice. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Cody Werth – yes, Melissa Werth – yes. All in favor. Motion carried.

A motion was made by Mike Centala, supported by Cody Werth, to adjourn the meeting. All in favor. Motion carried. Meeting was adjourned at 7:17 p.m.

Respectfully Submitted,



Melissa Werth
Wilson Township Clerk