Wilson Township Meeting Minutes
Regular Meeting
December 13, 2023

The meeting was called to order at 6:00 p.m. with the Pledge of Allegiance. Board members present include Dan Hibner, Melissa Werth, Mike Centala, Cody Werth, and Penny Szatkowski.

Public Comment
No public comment.

Budget
Dan Hibner stated that the insurance amount that was budgeted at the beginning of fiscal year 23-24 inadvertently did not get entered in the budget in QuickBooks. A motion was made by Penny Szatkowski, supported by Cody Werth, to add the amount budgeted for insurance into the budget in QuickBooks. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Penny Szatkowski – yes, Cody Werth – yes, Melissa Werth – yes. All in favor. Motion carried.

Consent Agenda
- Approval of minutes
- Approval of agenda
- Approval of bills
- Approval of financial report
- Road report
- Tax roll warrant

A motion was made by Cody Werth, supported by Mike Centala, to approve the Consent Agenda as presented. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Penny Szatkowski – yes, Cody Werth – yes, Melissa Werth – yes. All in favor. Motion carried.

Building Department
Don Gilmet gave the building department report. Don stated that there have been 22 building permits issued so far this year. He continues to work with the Zoning Administrator to ensure that residents know how to get their zoning permit approval prior to construction permitting, and to ensure they comply with zoning regulations.

Planning Commission
Al Trelfa stated that the Planning Commission had a public hearing last week regarding the zoning ordinances and it went well. The Planning Commission voted on and passed the adoption of the updated zoning ordinances. The Planning Commission set meeting dates for 2024 as follow: March 6, 2024; April 3, 2024; May 1, 2024; June 5, 2024; August 7, 2024; September 4, 2024; October 2, 2024; and November 6, 2024. Al stated that officers will remain the same for 2024 if approved by the Board. A motion was made by Melissa Werth, supported by Cody Werth, to keep Al Trelfa as President and Dana Hayka as Secretary. All in favor. Motion carried. Dan Hibner stated that there may need to be another special meeting to approve the recreation plan.

Road Commission
Dan Hibner stated that Alpena Public Schools disapproved the idea of sharing costs with the Township and the Road Commission to add pavement to Napper Road. Dan stated that he spoke to Eric Hansen of the APS School Board regarding this issue.

Fire Department
Chief LaCross gave the Fire Department report. There were eight runs in November.

Chief LaCross presented an application to the Board for Samantha Garrow. All background checks have been completed on her. Discussion ensued. A motion was made by Cody Werth, supported by Mike Centala, to bring Samantha Garrow onto the Wilson Township Fire Department. All in favor. Motion carried.

Chief LaCross stated that Samantha Garrow would like to take the MFR course. The cost of the class is $775.00. A motion was made by Cody Werth, supported by Mike Centala, to send Samantha Garrow to the MFR course. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Penny Szatkowski – yes, Cody Werth – yes, Melissa Werth – yes.

Supervisor Report
No report.

Township Park
Kevin Trelfa gave the Wolf Creek Park report. The park updates have been completed. Melissa Werth stated that she will be gathering the necessary information that needs to be submitted to the County for reimbursement.

Zoning Administrator
Tim Slosser stated that the ordinance updates went to the County Planning Commission. Tim stated that they must hold a public hearing on it as well.

Assessor
Dan Hibner stated that there is 7% inflation again this year. All taxes will be going up by 5%. The 2024 Resolution for Poverty Exemption was reviewed and discussed. A motion was made by Cody Werth, supported by Mike Centala, to adopt by Resolution the 2024 Poverty Exemption with Guidelines. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Penny Szatkowski – yes, Cody Werth – yes, Melissa Werth – yes. All in favor. Motion carried.

Recycling Authority
Dan Hibner stated that the school is not happy with the wear and tear of the ground where the recycling dumpster is placed at Wilson School. Dan stated that the township will have to work with the Recycling Authority to possibly get a concrete pad poured under the dumpster and surrounding area.

Township Hall
Dan Hibner stated that the dumpster at the Township Hall went missing. Melissa Werth stated that she contacted GFL and they had picked up the dumpster without consent. A new one was delivered. Dan Hibner stated that he spoke with Discount Disposal regarding rates. Discount

Disposal charges $60.00 to drop off the dumpster and then $58.00 every month for pickup. Discussion ensued regarding switching providers. A motion was made by Cody Werth, supported by Mike Centala, to switch dumpster providers to Discount Disposal. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Penny Szatkowski – yes, Cody Werth – yes, Melissa Werth – yes. All in favor. Motion carried.

Unfinished Business
None.

New Business
The annual subscription to Intuit/QuickBooks will need to be renewed in January. A motion was made by Cody Werth, supported by Mike Centala, to renew the annual subscription to Intuit/QuickBooks. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Cody Werth – yes, Penny Szatkowski – yes, Melissa Werth – yes. All in favor. Motion carried.

Melissa Werth stated that a security camera must be purchased to monitor the absentee ballot voter drop box. This is required by the State of Michigan. Melissa stated that she did some more research and would like to purchase a Wyze camera system. Discussion ensued. Tim Slosser stated that he would assist in figuring out everything that needs to be purchased for the camera and he would be willing to help set it up. A motion was made by Cody Werth, supported by Mike Centala, to purchase the Wyze security camera system up to $100.00. Roll call vote: Dan Hibner – yes, Mike Centala – yes, Penny Szatkowski – yes, Melissa Werth – yes, Cody Werth – yes. All in favor. Motion carried.

Dan Hibner stated that the Stu Garthe Agency/Ken Lind had sent the surety letter regarding bond information to the old Clerk's address. Melissa Werth had correspondence with Ken Lind to make sure that address gets changed to hers.

A letter was received from Alpena Public Schools regarding Wilson Township collecting summer property taxes in 2024 for the schools. Discussion ensued. A motion was made by Melissa Werth, supported by Dan Hibner, to not collect summer taxes for Alpena Public Schools. All in favor. Motion carried.

A motion was made by Penny Szatkowski, supported by Cody Werth, to adjourn the meeting. All in favor. Motion carried. Meeting was adjourned at 6:37 p.m.

Respectfully Submitted,

Melissa Werth
Wilson Township Clerk