

Wilson Township Meeting Minutes  
Regular Meeting  
August 12, 2020

Meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Board members present included Dan Hibner, Cody Werth, and Penny Szatkowski.

Motion was made by Cody Werth, supported by Dan Hibner, to accept the previous minutes as presented. All in favor, motion carried.

Public comment was received from Kim Elkie congratulating Penny Szatkowski, Cody Werth, Melissa Werth, and Mike Centala on their election win.

Public comment was also received from Cody Werth regarding residents requesting chloride on Fowler Road for next year.

**Planning Commission:**

Dana Hayka stated that the next Planning Commission meeting will be held on September 2, 2020. This meeting will most likely be held via Zoom due to COVID restrictions.

**Zoning Administrator/Building Department:**

Don Gilmet reported that the airport project is mostly done. They are just doing some fine tuning on the ground work in outdoor areas. The sky bridge is not yet in use, but most likely will be for winter departures and arrivals. Don stated that he was at a meeting with the Chamber of Commerce and he did hear some exciting news for Wilson Township. He heard some talk that the County Commissioners want to build a multi-use storage unit out there with some of the \$18 million dollars that they received. What they are looking at is a multi-use area where the old airport terminal was. They are looking at demolishing it and building a small convention center type restaurant out there. They are looking at putting twenty new hangers out on the runway. The same architect that designed the airport terminal is doing a land use study right now to see if this would be feasible.

Don also reported on the jail project. He stated that work is progressing quite well.

Don stated that he has issued approximately 11 building permits for the year in Wilson Township.

**Fire Department:**

Chief Gil LaCross reported the fire department has received an application from Tara Jasmine. He gave background on Tara and requested that the board accept her application pending her background checks. Motion was made by Penny Szatkowski, supported by Cody Werth, to accept Tara's application pending background checks. Roll call vote: Penny Szatkowski – yes, Cody Werth – yes, Dan Hibner – yes. Motion carried.

Chief LaCross also reported on driver's training for the fire department. This training will be held on August 29<sup>th</sup> and August 30<sup>th</sup>. He would like to send up to five people for training and is requesting wages for their attendance. He stated that Mark Hall said that this training would give the township extra bonus points for ISO ratings and this possibly could help lower some resident insurance rates. Motion

was made by Penny Szatkowski, supported by Cody Werth, to pay for up to five people to attend the tanker shuttle driver's education class. Roll call vote: Penny Szatkowski – yes, Cody Werth – yes, Dan Hibner – yes. Motion carried.

Chief LaCross also wanted to commend the fire department for their excellent job assisting at the Witt Road culvert washout accident. He also stated that they are encouraging everyone to work on their 100, 200, 700 and 800 training. This will help with grant applications in the future. The 300 and 400 are for officers and they are four day classes. This year we get a buy on them because of COVID. They are working on getting everyone up to speed on the 100, 200, 700 and 800.

### **Assessing:**

Dan Hibner stated that Alpena County and all of the townships in Alpena County are now required by law to choose a county designated assessor. Dan stated that he would like the board to support Allen Berg as the county designated assessor. Motion was made by Cody Werth, supported by Penny Szatkowski, to support Allen Berg as the Alpena County designated assessor. Roll call vote: Cody Werth – yes, Penny Szatkowski – yes, Dan Hibner – yes. Motion carried. Dan will draft a letter and send to the Equalization Department.

Dan Hibner stated that since they have decided to go to county wide assessing he has put in his resignation as the township assessor and is requesting acceptance of that. Motion was made by Penny Szatkowski, supported by Cody Werth, to accept Dan Hibner's resignation as township assessor. Roll call vote: Penny Szatkowski – yes, Cody Werth – yes, Dan Hibner – yes. Motion carried.

Dan Hibner recommended hiring Allen Berg as the Wilson Township Assessor and presented a four year contract for Allen Berg. Dan requested the board approve the four year contract with Mr. Berg. Motion was made by Cody Werth, supported by Penny Szatkowski, to enter into a four year contract with Berg Assessing and Consulting. Roll call vote: Cody Werth – yes, Penny Szatkowski – yes, Dan Hibner – yes. Motion carried.

### **Correspondence:**

No new correspondence at this time.

### **Unfinished business:**

Dan Hibner stated that the website is up and running and it is live. The name of the website is wilsontownshipalpena.com. Dan is currently the administrator of the account and he would like the board to approve to have Tim Slosser and Melissa Werth added as administrators to the account. Motion was made by Cody Werth, supported by Penny Szatkowski, to add Tim Slosser and Melissa Werth as administrators of the website account. Roll call vote: Cody Werth – yes, Penny Szatkowski – yes, Dan Hibner – yes. Motion carried.

### **New business:**

Dan Hibner stated that Pamela Walker, Township Clerk, has submitted her resignation to the board effective August 12, 2020. Motion was made by Penny Szatkowski, supported by Cody Werth, to accept

Pam Walker's resignation. Roll call vote: Penny Szatkowski – yes, Cody Werth – yes, Dan Hibner – yes. Motion carried.

Dan stated he contacted MTA regarding the clerk vacancy. MTA stated that the board did not need to advertise or interview for the clerk position and that someone could be appointed by the board. Dan recommended that the board appoint Melissa Werth as Wilson Township Clerk. Motion made by Penny Szatkowski, supported by Dan Hibner, to appoint Melissa Werth as the new Wilson Township Clerk. Roll call vote: Penny Szatkowski – yes, Dan Hibner – yes, Cody Werth – abstain. Motion carried.

Dan Hibner stated that Jenny Szatkowski has resigned as caretaker of Wilson Hall. Motion made by Cody Werth, supported by Dan Hibner, to accept Jenny's resignation. Roll call vote: Cody Werth – yes, Penny Szatkowski – yes, Dan Hibner – yes. Motion carried.

Pam Walker will work to finish up the primary election. She is requesting seven days to do so. She requested access to QuickBooks for one week so she can print out the ledgers and tax forms and get them to the auditor. Motion made by Penny Szatkowski, supported by Cody Werth, to give Pam Walker access to QuickBooks for one week. Roll call vote: Penny Szatkowski – yes, Cody Werth – yes, Dan Hibner – yes.

Pam is also requesting access to the voter cards to record votes from the primary election. There were 737 electors. Motion made by Penny Szatkowski, supported by Cody Werth, to allow Pam access for one week to the voter cards. Roll call vote: Penny Szatkowski – yes, Cody Werth – yes, Dan Hibner – yes. Motion carried.

#### **Financial report:**

Penny Szatkowski gave the financial report. Motion was made by Cody Werth, supported by Dan Hibner, to accept the treasurer's report as presented. Roll call vote: Cody Werth – yes, Dan Hibner – yes, Penny Szatkowski – yes. Motion carried.

Motion was made by Cody Werth and supported by Penny Szatkowski to pay all bills as presented. Roll call vote: Cody Werth – yes, Penny Szatkowski – yes, Dan Hibner – yes. Motion carried.

Motion to adjourn was made by Cody Werth, supported by Penny Szatkowski. All in favor, motion carried.

Meeting adjourned at 7:36 p.m.

Respectfully submitted,

Melissa Werth